

Colmworth Village Hall Charging Policy/Pricing: January 2019

The pricing structure for commercial and non-resident hirers is shown below. Discounted prices for residents of Colmworth Parish are shown in brackets. Please note all bookings require a £100 damage/security deposit and rates are non negotiable.

Set up time and clearing up time needs to be booked as part of the hire period

Main Hall

Mon-Fri 4pm £8.50 per Hour (£7.50) or Fri 4pm-Sun £11.50 per Hour (£9.50)

Kitchen

Mon-Sun £3.00 per Hour

Roman Room Bar/Meeting Room

Mon- Fri 4pm £6.50 per Hour (£5.50) or Fri 4pm-Sun £7.50 per Hour (£6.50)

Exclusive use of Hall facilities

Mon -Fri 4pm £15 per Hour (£13) or £150 (£130) per day (8am-midnight)

Fri 4pm-Sun £17 per Hour (£15) or £170 (£150) per day (8am-midnight)

Chargeable for all events that include hire of the Main Hall & Roman Room or any bookings which preclude simultaneous use of hall facilities by another hirer. **This is a mandatory rate for all events when >75 persons are expected.**

Exclusive use of car park only

Mon-Fri 4pm £6.00 per Hour (£5.00) or Fri 4pm-Sun £7.00 per Hour (£6.00)

(Max. charge of £100 per day)

Providing the Hall is not in use, the car park will be available free of charge to parishioners for funerals, weddings and charity fundraisers **on the understanding the booking will be subject to cancellation at short notice.**

Optional extras

Outside Bar provision/Bar License:	£25.00	Crockery:	Free of charge
Display/Exhibition panels:	£10.00	Cutlery:	£5.00
Flip Chart/Easel, A3 size:	£5.00	Salt & Pepper Pots:	£5.00
Flip Chart/Easel, A3 size:	£5.00	Glasses:	£5.00
Projector and Screen (<4hr hire):	£10.00	Table hire (<i>off site</i>) per day:	£1.00 ea
Projector and Screen (4 -8hr hire):	£20.00	Chair hire (<i>off site</i>) per day:	£0.50 ea
Games to hire:	£5.00		

(Air Hockey, Table Football, Table Tennis, Pool)

Contract Cleaning:

Charged at £20.00 per hour (*Recommended for large parties and events*)

Provisional bookings

These may be made, however the booking will be secured once the booking officer has confirmed receipt and acceptance of the signed hire agreement form, 50% deposit and £100 security deposit. Notifications will be made by email.

Cancellations

More than 14 days before scheduled booking - No charge

Between 7 and 14 days of scheduled booking - 50% charge

Less than 7 days before scheduled booking - Full hire cost will be payable.